

## **CAN DO WORK LLC**

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"Changing Lives One Job at a Time"

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### *Customized Employment Plan*

*At CAN DO WORK (CDW), your employment goal is our mission! We are pleased to offer you the following commitment:*

- 1. CDW will provide \_\_\_\_\_ hours per week at the rate of \$\_\_\_\_\_ per hour providing our unique, 3-tier system of job search-job placement-job coaching services, up to a maximum of twelve (12) weeks.*
- 2. Job Search will consist of, at a minimum, online submission of job applications, in-person visits and cold calls to targeted businesses, scheduling of and accompaniment on job interviews with prospective employers, assistance with resume, cover letter and interview preparation, post-interview correspondence, and attendance at job orientation.*
- 3. Any and all Job Search activities will take place with input and approval from you and your family.*
- 4. Job Coaching, post-Job Placement, will take place as needed to ensure successful performance on-the-job (OTJ). At a minimum, and in accordance with employer policies and procedures, CDW will provide on-site, workplace supervision in collaboration with supervisors and managers during assigned work shifts. OTJ coaching will take place on the days when work is assigned, according to job performance expectations.*
- 5. In the event that Job Coaching is needed beyond placement in the job, CDW will provide that service at no additional cost. In this added way, CDW stands by its commitment to find best-fit employment that can translate into the best opportunity to build a career.*

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Client Signature

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CAN DO WORK Signature